

**MINUTES OF MEETING  
BUCKHEAD TRAILS  
COMMUNITY DEVELOPMENT DISTRICT**

The public hearing and regular meeting of the Board of Supervisors of Buckhead Trails Community Development District was held on Wednesday, August 23, 2023, and called to order at 1:10 p.m. at the Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779.

Present and constituting a quorum were:

Nicholas Dister	Chairperson
Carlos de la Ossa	Vice-Chairperson
Ryan Motko	Assistant Secretary
Austin Berns	Assistant Secretary
Alberto Viera	Assistant Secretary

Also present were:

Brian Lamb	District Manager
Angie Grunwald	District Manager
John Vericker	District Counsel

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Grunwald called the meeting to order, and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Public Comments on Agenda Items**

There being no public comments, the next order of business followed.

**THIRD ORDER OF BUSINESS**

**Recess to Public Hearings**

Ms. Grunwald requested the Board recess to public hearings.

**FOURTH ORDER OF BUSINESS**

**Public Hearing on Adopting the Fiscal  
Year 2024 Final Budget**

**A. Open Public Hearing on Adopting Fiscal Year 2024 Final Budget**

On MOTION by Mr. Viera seconded by Mr. Motko with all in favor, Public Hearing on Adopting Fiscal Year 2024 Final Budget, was opened. 5-0

**B. Staff Presentations**

**C. Public Comments**

There being none, the next item followed.

**D. Consideration of Resolution 2023-12, Adopting Final Fiscal Year 2024 Budget**

On MOTION by Mr. de la Ossa seconded by Mr. Dister with all in favor, Resolution 2023-12, Adopting Final Fiscal Year 2024 Budget, was adopted. 5-0

**E. Close Public Hearing on Adopting Fiscal Year 2024 Final Budget**

On MOTION by Mr. Motko seconded by Mr. Viera with all in favor, Public Hearing on Adopting Fiscal Year 2024 Final Budget, was closed. 5-0

**FIFTH ORDER OF BUSINESS**

**Public Hearing on Levying O&M Assessments**

**A. Open Public Hearing on Levying O&M Assessments**

On MOTION by Mr. Motko seconded by Mr. Viera with all in favor, Public Hearing on Levying O&M Assessments, was opened. 5-0

**B. Staff Presentations**

**C. Public Comment**

There being none, the next item followed.

**D. Consideration of Resolution 2023-13, Levying O&M Assessments**

On MOTION by Mr. Motko seconded by Mr. Dister with all in favor, Resolution 2023-13, Levying O&M Assessments, was adopted. 5-0

**E. Consideration of Developer Funding Agreement for Fiscal Year 2024**

On MOTION by Mr. de la Ossa seconded by Mr. Motko with all in favor, Developer Funding Agreement for Fiscal Year 2024, was approved. 5-0

**F. Close Public Hearing on Levying O&M Assessments**

On MOTION by Mr. Motko seconded by Mr. Berns with all in favor, Public Hearing on Levying O&M Assessments, was closed. 5-0

**SIXTH ORDER OF BUSINESS**

**Return to Regular Meeting**

Ms. Grunwald requested the Board return to regular meeting.

**SEVENTH ORDER OF BUSINESS**

**Vendor and Staff Reports**

**A. District Counsel**

On MOTION by Mr. Motko seconded by Mr. Viera with all in favor, Chairperson or Vice Chairperson were authorized to update Deed. 5-0

**B. District Manager**

**C. District Engineer**

There being no reports, the next order of business followed.

**EIGHTH ORDER OF BUSINESS**

**Business Items**

**A. Consideration of Resolution 2023-14, Re-Designation of Officers**

On MOTION by Mr. de la Ossa seconded by Mr. Dister with all in favor, Resolution 2023-14, Re-Designation of Officers, was adopted. 5-0

**B. Consideration of Resolution 2023-15, Setting the Fiscal Year 2024 Meeting Schedule**

On MOTION by Mr. Viera seconded by Mr. Berns with all in favor, Resolution 2023-15, Setting the Fiscal Year 2024 Meeting Schedule, was adopted. 5-0

**C. General Matters of the District**

There being none, the next order of business followed.

**NINTH ORDER OF BUSINESS**

**Consent Agenda Items**

**A. Consideration of Minutes of the Regular Meeting July 26, 2023,**

**B. Consideration of Operations and Maintenance Expenditures May – July 2023**

**C. Review of Financial Statements Month Ending July 31, 2023**

On MOTION by Mr. Viera seconded by Mr. Motko with all in favor, Consent Agenda, was approved. 5-0

**TENTH ORDER OF BUSINESS**

**Board of Supervisors Requests and Comments**

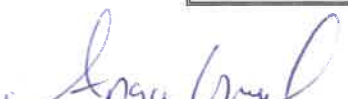
There being none, the next order of business followed.

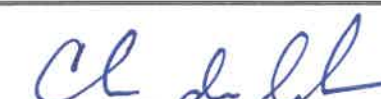
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Motko seconded by Mr. Viera with all in favor, meeting was adjourned. 5-0

  
Secretary / District Manager

  
Chairperson / Vice Chairperson