

**BUCKHEAD TRAILS  
COMMUNITY DEVELOPMENT DISTRICT**

February 23, 2023, Minutes of the Regular Meeting

**MINUTES OF THE CONTINUED REGULAR MEETING**

The Continued Regular Meeting of the Board of Supervisors for the Buckhead Trails was held on **Thursday, February 23, 2023, at 11:00 A.M. at the Bradenton Office Suites located at 4916 26th Street West, Suite 100, Bradenton, FL 34207.**

**1. CALL TO ORDER**

Brian Lamb called the Continued Regular Meeting of the Board of Supervisors of the Buckhead Trails Community Development District to order on **Thursday, February 23, 2023, at 11:06 A.M.**

**Board Members Present and Constituting a Quorum:**

Nicholas Dister	Vice Chairman
Ryan Motko	Supervisor
Carlos de la Ossa	Supervisor <i>(appointed during the meeting)</i>
Albert Viera	Supervisor

**Staff Members Present:**

Brian Lamb	District Manager, Inframark
Angie Grunwald	District Manager, Inframark
John Vericker	District Counsel, Straley Robin Vericker <i>(via conference call)</i>

There were no members of the general public in attendance.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments on agenda items.

**3. BUSINESS ITEMS**

**A. Acceptance of Board Resignation – Supervisor Hills**

The Board reviewed and accepted the Board Resignation by Supervisor Hills.

MOTION TO:	Accept the Board Resignation by Supervisor Hills.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion Passed Unanimously

46 **B. Appointment of Supervisor to Open Board Seat**

47 **i. Administer Oath of Office**

48 **ii. Confirmation of Board Compensation**

49  
50 The Board reviewed and discussed appointing a supervisor for Seat 4. The Board motioned to  
51 appoint Carlos de la Ossa to Seat 4 of the Board of Supervisors for Buckhead Trails CDD. Mr.  
52 Lamb de la Ossa accepted compensation. Mr. Lamb issued the Oath of Office to Mr. de la Ossa.  
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54	MOTION TO:	Appoint Carlos de la Ossa to Seat 4 of the Board of
55		Supervisors for Buckhead Trails CDD.
56	MADE BY:	Supervisor Motko
57	SECONDED BY:	Supervisor Dister
58	DISCUSSION:	None further
59	RESULT:	Called to Vote: Motion PASSED
60		3/0 - Motion Passed Unanimously

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62 **C. Consideration of Resolution 2023-02; Redesignating Officers**

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64 The Board reviewed and discussed to redesignate Mr. Dister as Chairman and Mr. de la Ossa as  
65 Vice-Chair with all other supervisors as Assistant Secretaries.  
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67	MOTION TO:	Approve the Resolution 2023-02; Re-Designating
68		Officers as stated.
69	MADE BY:	Supervisor de la Ossa
70	SECONDED BY:	Supervisor Viera
71	DISCUSSION:	None further
72	RESULT:	Called to Vote: Motion PASSED
73		4/0 - Motion Passed Unanimously

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75 **D. Consideration of Engineer's Validation Report**

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77 Mr. Lamb discussed the Tonja Stewart Engineers report to the Board.  
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79	MOTION TO:	Approve the Engineer's Validation Report as stated.
80	MADE BY:	Supervisor de la Ossa
81	SECONDED BY:	Supervisor Viera
82	DISCUSSION:	None further
83	RESULT:	Called to Vote: Motion PASSED
84		4/0 - Motion Passed Unanimously

86 **E. Consideration of Bond Validation Report**

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88 The Board reviewed and discussed the report.  
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90	MOTION TO:	Approve the Bond Validation Report as stated.
91	MADE BY:	Supervisor de la Ossa
92	SECONDED BY:	Supervisor Viera
93	DISCUSSION:	None further
94	RESULT:	Called to Vote: Motion PASSED
95		4/0 - Motion Passed Unanimously

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97 **F. Consideration of Resolution 2023-03; Amended Authorizing Bond Resolution**

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99 The Board reviewed and discussed the resolution.  
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101	MOTION TO:	Approve the Resolution 2023-03 as stated.
102	MADE BY:	Supervisor de la Ossa
103	SECONDED BY:	Supervisor Dister
104	DISCUSSION:	None further
105	RESULT:	Called to Vote: Motion PASSED
106		4/0 - Motion Passed Unanimously

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108 **G. Consideration of Master Assessment Methodology Report – Expansion Area**

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110 The Board reviewed and discussed the report.  
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112	MOTION TO:	Approve the Master Assessment Methodology Report
113		as stated.
114	MADE BY:	Supervisor Motko
115	SECONDED BY:	Supervisor Mister
116	DISCUSSION:	None further
117	RESULT:	Called to Vote: Motion PASSED
118		4/0 - Motion Passed Unanimously

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121 **H. Consideration of District Engineer’s Report – Expansion Area**

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123 The Board reviewed and discussed the report.  
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MOTION TO:	Approve the District Engineer's Report as stated.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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**I. Consideration of Resolution 2023-04; Declaring Special Assessments**

The Board reviewed and discussed the resolution.

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MOTION TO:	Approve the Resolution 2023-04 as stated.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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**J. Consideration of Resolution 2023-05; Setting Public Hearing to Levy Special Assessments**

The Board reviewed and discussed the resolution and set the public hearing to Levy Special Assessments on March 28<sup>th</sup> of 2023 at 11:00 a.m.

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MOTION TO:	Approve the Resolution 2023-05 as stated.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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**K. Consideration of Resolution 2023-06; Amenity Subaccount**

The Board reviewed and discussed the resolution.

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MOTION TO:	Approve the Resolution 2023-06 as stated.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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**L. Consideration of Maintenance Indemnification Agreement**

The Board reviewed and discussed the agreement.

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MOTION TO:	Approve the Maintenance Indemnification Agreement as stated.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor de la Ossa
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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**M. General Matters of the District**

There were no general matters of the District currently.

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**4. CONSENT AGENDA**

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**A. Consideration of Minutes of the Regular Meeting December 22, 2022**

**B. Consideration of Operations and Maintenance Expenditures November 2022**

**C. Review of Financial Statements Month Ending November 30, 2022**

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The Board reviewed and discussed the consent agenda items.

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MOTION TO:	Approve Consent Agenda Item A through C.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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205 **5. VENDOR AND STAFF REPORTS**

206 **A. District Counsel**

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208 Mr. Vericker needs signatures for Resolutions 2023-02 through 2023-05.

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210 **B. District Manager**

211 **C. District Engineer**

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213 There were no staff reports on behalf of the District Manager and Engineer currently.

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215 **6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**

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217 There were no Board of Supervisors requests or comments.

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219 **7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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221 There were no audience questions or comments.

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223 **8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

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*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

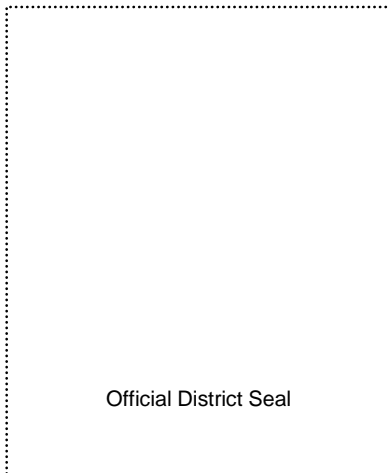
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**Signature**

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**Printed Name**

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**Printed Name**

**Title:**  
 **Secretary**  
 **Assistant Secretary**

**Title:**  
 **Chairman**  
 **Vice Chairman**



*Recorded by Records Administrator*

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*Signature*

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*Date*